

11 September 2023 City Council Meeting Minutes

The St. Charles City Council met at City Hall on Monday, 9/11/2023, for a regular meeting. Mayor Dennis Smith called the meeting to order at 6:30 PM.

Council members Tom Blomme, Dan Kozak, Lois Stanley, Megan Allison, and Whitney Hutton were present along with five guests.

Approval of Agenda: A motion was made by Megan Allison/Lois Stanley to approve the agenda. Voice vote passed unanimously.

Approval of Minutes for Council Meeting from 8/7/2023: Motion made by Whitney Hutton/Dan Kozak to approve the minutes. Voice vote passed unanimously.

Approval of August Treasurer and Budget Reports: Motion made by Megan Allison/Tom Blomme to approve the treasurer and budget reports for August. Voice vote passed unanimously.

Approval of September Bills: Motion made by Tom Blomme/Lois Stanley to approve the September bills. Voice vote passed unanimously.

Sheriff's Report: During June there were 63.55 patrol hours 5 calls, and 3 traffic stops.

City Boards/Committees:

- Sewer Report: The August report was submitted.
- Maintenance Report: A discussion was held concerning East Main shoulders. Road crews will be contacted for suggestions.
- Fire/Rescue Department: August minutes were submitted.
- Library Board: August Library Minutes were submitted.
- Welcome Center: Activities are planned for the Covered Bridge Festival. Saturday, October 14th, the Welcome Center will host an Open House from 10 am to 8 pm with Food Trucks available from 4-7 pm and a live band from 6-8 pm.
- Emergency Management: The August report was submitted.
- Clerk's Report: Clerk will attend a State and Federal Funding Webinar on October 25th. City Hall will be closed from October 5th – 13th.

Barking Dog: Jeff Jackson shared his concerns over barking dogs near his home. The Mayor and Clerk have both spoken with the homeowner and the problem is being worked on. Mr. Jackson will also have a conversation with the homeowner to work toward a solution.

Resolution 9A-2023 Approving Street Finance Report for Fiscal Year 23: Tom Blomme and Dan Kozak made a motion to approve the Street Finance Report as it was submitted to the Iowa DOT. R/C vote was unanimous.

Resolution 9B-2023 Approving the Transfer of Funds: Motion by Tom Blomme/Lois Stanley to approve the budgeted transfer of funds into the Capital Street Project account to cover the cost of road construction. R/C vote was unanimous.

Resolution 9C-2023 Approving Plat of Survey on W. Clanton Street: Motion by Megan Allison/Tom Blomme to approve the Plat of Survey for Parcel GG located behind 118 W Clanton Street for Dylan Cosner. R/C vote was unanimous.

Approval of Liquor License for Madison County Chamber of Commerce: Motion by Megan Allison/Tom Blomme to approve the liquor license for the Madison County Chamber of Commerce at the Welcome Center. R/C vote was unanimous.

Upkeep of the Little Libraries: Motion by Tom Blomme and Whitney Hutton to approve the City of St. Charles to make repairs on the three Little Libraries located in the City. Voice vote was unanimous.

Beggars Night 2023: Motion by Megan Allison/Tom Blomme to approve Trick or Treating within the city limits for October 31st from 6-8 pm. Voice vote was unanimous.

Imes Bridge Road: Issue of tourists parking on both sides of the road during events. The City will set out cones within the city limits during events to help with this issue

Public Forum: Request to block off a section of East Sycamore during a block party event to be held on September 24th from 3-7 pm. Motion by Megan Allison/Dan Kozak to approve this request. Voice vote was unanimous.

Old Business: No old business

New Business: No new business

Motion by Lois Stanley to adjourn the meeting at 9:13 pm.

The next City Council meeting will be on October 2, 2023, at City Hall.

Dennis Smith, Mayor

Attest: Tracy Kozak, City Clerk

Posted at: City Hall, Post Office, Montross, and Library