

## 6 November 2023 City Council Meeting Minutes

The St. Charles City Council met at City Hall on Monday, 11/6/2023, for a regular meeting. Mayor Dennis Smith called the meeting to order at 6:34 PM.

Council members Tom Blomme, Dan Kozak, Megan Allison, and Whitney Hutton were present along with seven guests. Council member Lois Stanley was absent.

Approval of Agenda: A motion was made by Whitney Hutton/Tom Blomme to approve the agenda. Voice vote passed unanimously.

Approval of Minutes for Council Meeting from 10/2/2023: Motion made by Dan Kozak/Whitney Hutton to approve the minutes. Voice vote passed unanimously.

Approval of October Treasurer and Budget Reports: Motion made by Dan Kozak/Megan Allison to approve the treasurer and budget reports for October. Voice vote passed unanimously.

Approval of November Bills: Motion made by Megan Allison/Tom Blomme to approve the November bills. Voice vote passed unanimously.

Sheriff's Report: During October there were 58.41 patrol hours 14 calls, and 15 traffic stops.

### City Boards/Committees:

- Sewer Report: Rhonda Guy presented a sewer report. Smoke testing and sewer line cleaning were discussed. Motion by Megan Allison/Tom Blomme to have Rhonda pursue RFP for smoke testing of the sewer system. Voice vote was unanimous.
- Maintenance Report: Two bids for the culvert replacement at Imes Bridge Park were discussed. More information will be gathered before approving a bid.
- Fire/Rescue Department: October minutes were submitted.
- Library Board: October Library Minutes were submitted.
- Welcome Center: Mary Seibert has asked to have the sewer smell at the Welcome Center taken care of. Dennis Smith said he would work on it. Mary is seeking bids for plaster and paint repair. Motion by Whitney Hutton/Dan Kozak to approve payment to Mary Seibert of \$200 for repayment of the band during the Covered Bridge Festival. Voice vote was unanimous.
- Emergency Management: The October report was submitted.
- Mayor's Report: Dennis will be attending an Emergency Management Meeting in November.
- Clerk's Report: Information on House File 718 was shared with the Council. City Hall will be closed on November 16<sup>th</sup> for budget training.

Inquiry to Purchase Alley on Main Street: The City Council is not selling alleys at this time. The City will ask for the abutting property owners to remove items from within the alley and will be seeking a beautification project for the alley to make it useful to all residents of the City.

Resolution 11A-2023 Approving Plat of Survey at 513 W Council Drive: Motion by Tom Blomme/Dan Kozak approved the submitted Plat of Survey for 513 W Council Drive. R/C vote was unanimous.

Autism Signs: The City Council has agreed that homeowners are welcome to put out, an Autistic Child Area, signs in their yards. The City of St. Charles will not be putting them up at this time. Motion by Megan Allison/Tom Blomme to put up three, Slow Children at Play, signs around the City Park. Voice vote was unanimous.

Nuisance Reviews: A letter will be sent to clean up a property on Highland Street.

Employee Review Date: Due to the extra amount of budget meeting required for FY25 planning, Employee Reviews will be added to an extra meeting in January. Dates for budget meetings will be set in December.

Public Forum: No Public wished to speak.

Old Business: No old business

New Business: No new business

Motion by Dan Kozak to adjourn the meeting at 9:10 pm.

The next City Council meeting will be on December 4, 2023, at City Hall.

Dennis Smith, Mayor

Attest: Tracy Kozak, City Clerk

Posted at: City Hall, Post Office, Montross, and Library